

Dear D4HG Parents,

The D4HG Recital Season is fast approaching! The following information is everything you should need to know for all of our upcoming onstage rehearsals and performances! We know this is a LOT of information, but **please read through carefully**, as some of this info has changed from years past. **Take notes and add important dates and times to your calendar.**

For everyone's safety and security, we ask that ONLY D4HG Dancers & D4HG Staff enter the backstage area during the Rehearsals and Recitals.

We have worked extremely hard to make sure the events run as smoothly and efficiently as possible, and to ensure the safety of our dancers. For this reason, **ALL** Students must be checked in and out on Run-Through rehearsals and Recital shows and they must stay for the duration of these events. We will NOT dismiss students early (emergency situations excluded).

When a dancer misses a rehearsal or performance, it not only affects the individual dancer, but their classmates as well. This is why we ask you to make every effort to get your dancer to rehearsal. We post our rehearsal and Recital schedule early enough that you can add it to your calendar. We understand that May is a busy time of year for everyone, but we hope that you will make your Dancer's year end Dance Recital a priority.

## **CLOSED REHEARSAL DURING REGULAR CLASSTIME**

**When:** During your dancer's regular class day/class time, the week of April 29.

**Where:** FBCW Chapel / A Building Auditorium

**Park in Lot 3 off Neese Rd.** Enter main A Bldg. Foyer.

- This is a "CLOSED" Rehearsal – Only D4HG Dancers and D4HG Staff allowed in the Chapel/ A Bldg. Auditorium. No parents, grandparents, or other guests allowed!
- Dancers/Parents meet in A Bldg. Foyer, in front of the Chapel/ Auditorium doors. A Teacher or Assistant will come to the Foyer to collect each class when it is time for their rehearsal to begin. Dancers will be returned to Parents in the Foyer at the conclusion of their rehearsal (same as regular class end time).

### **PRIOR TO DROP OFF:**

- ***Please take your child to the restroom before sending your dancer to rehearse on stage.***
- All dancers should be dressed in their regular dress code attire.  
**\*\*NO COSTUMES\*\***
- Hair should be in a performance bun (slicked back, no parts, no bangs).
- Shoes should be labeled with dancer's **FIRST** and **LAST NAME**, and placed **INSIDE A CLEAR GALLON ZIP-LOCK BAG**.  
**\*\*NO Street Shoes\*\***
- **Zip-lock bag** should also be labeled with dancer's **name and class info**. (Example: Jena Crate, Mrs. Jessica Thursday 12:00 pm).

# **RUN THROUGH REHEARSALS- When and Where?**

**When: The week of May 6th.**

## **Run Through Schedule:**

**All Monday, and Thursday Classes- May 6th- 4:30- 6:30 pm**

**All Tuesday Classes Tuesday, May 7th- 4:30-6:30 pm**

## **Jr Apprentice Monday**

**May 6th 6:30-7:30 and Tuesday, May 7th- 6:30-8:30pm**

## **DMC, APPRENTICE I AND II**

**Monday, May 6th & Tuesday, May 7th- 6:30-9 pm**

**Where: FBCW Chapel / A Building Auditorium**

- **Please park in Lot 3, and enter the building through the main Foyer doors off Neese Rd.**
- **Follow the signs to the RIGHT** where you will check in your dancers. **ALL dancers must be checked in by a parent/guardian before they can enter backstage area.**

# RUN THROUGH REHEARSALS - Prior to Check-in

## Prior to Run Through Check-In:

- **Please take your child to the restroom BEFORE heading to the check-in line.**
- All dancers should be dressed in their regular dress code attire.

### **\*\*NO COSTUMES\*\***

- Hair should be in a "performance bun", meaning hair is slicked back, with no parts, or bangs).
- Shoes should be labeled with dancer's **FIRST** and **LAST NAME**

### **\*\*NO Street Shoes\*\***

- Place extra dance shoes inside of a clear zip-lock bag, this should also be labeled with dancer's name and class info. (Example: Jena Crate, Mrs. Jessica Thursday 12:00 pm).
- NO electronic devices (including cell phones), toys, food, drinks, or make up allowed backstage.
- **Parents with dancers in the classes listed below**, please stop by the tables in the hallway leading to the check-in area to pick up your dancers wristbands & the parent/guardian tags (sorted by last name). These will be used to check your dancer out at the end of our run-through.

**\*\*\* This includes 3–4 year ballet/tap, 3-4 year ballet/tumbling, 5-7 year ballet/tap, and 5-7 year ballet/tumbling \*\*\***

- Once your dancer has their wristband on, and you have followed the rest of the instructions above, it is now time to join the line to check in your dancer!
- Dancers and Staff only beyond this point, this is for the safety of our students.

**NOTE:** If you have not received your Complementary Parent Recital Tickets yet, they will be available at the check-in table.

Extra tickets may be purchased at the Foyer Ticket Table also.

## RUN THRU CHECK-IN:

- Please verify that you have followed all of the instructions in the “Prior to Check-in” section of this document. This will streamline the check-in process and will create a safe and efficient environment for our dancers and staff.
- We will have a staff member at the check-in table ready to mark that your dancer is here, and our “Big Girls” (DMC Company Dancers) will be there ready to help your little ones find their seat. We have lots of help backstage, so you can rest assured that your dancer is well taken care of!
- Reminder that only dancers and staff will be allowed in the backstage area. This is for everyone’s safety.
- Once your dancer has been checked in, you are invited to stay and watch. *Run Thru Rehearsals is the perfect time to take pictures and videos!*
- To enter the Chapel, please circle back toward main Foyer entrance. (Do not enter thru any of the BACKSTAGE DO NOT ENTER DOORS!) You may purchase additional tickets, and order DVD’s of your dancer's performance in the Foyer at this time, as well!

## RUN THRU CHECK-OUT:

- For the benefit of your dancer and their classmates, dancers must **stay for the entire run-through that includes our final bow rehearsal** once all classes have completed their practice on stage.
- We will make a few announcements at the end of their run-through and will let you know which side of the stage to pick up your dancer.
- **Please send only one parent/guardian to pick up your dancer(s)**, to streamline the the check-out process.
- Reminder for parents with **dancers wearing a wristband, you will need your Parent/Guardian tag to pick up.**
- We take the safety of our students seriously, and it is for this reason, **NO DANCERS WITH A WRISTBAND WILL BE RELEASED WITHOUT THE PARENT/GUARDIAN TAG.** We appreciate your cooperation with our safety protocol.
- **If you have misplaced your parent/guardian tag, you will need to come to the stage where a staff member can verify your ID and issue you a new tag.**

# RECITALS

See schedule below to find your dancer's Recital Day/Time:

## **ALL TUESDAY CLASSES-**

**Saturday, May 11th at 11:00am (new time)**

***Call Time:***

**All Dancers check in 10:30am**

## **ALL MONDAY AND THURSDAY CLASSES**

**Saturday, May 11th at 2:30 pm**

***Call Time:***

**All Dancers check in at 2:00pm (new call time)**

**DMC**

**DMC SENIORS**

**APPRENTICE AND**

**JUNIOR APPRENTICE**

**Saturday, May 11th at 5:30 pm**

***Call time:***

*will be announced via Company Communications.*

## PRIOR TO RECITAL CHECK-IN

- **Please take your child to the restroom.**
- All Dancers should **come dressed in their costume**, with hair in a performance bun (or how your teacher has directed), and stage makeup applied.
- If your dancer has multiple costumes, please make sure their first and last name are written inside her costumes and on her costume bag.
- Once again, shoes should be labeled with **FIRST** and **LAST NAME** and placed in a gallon **ziplock bag**. Ziplock bag should also be labeled. **\*\*NO Street Shoes\*\***
- NO electronic devices, toys, food/snacks, drinks, or make up are allowed backstage.



## RECITAL CHECK-IN & CHECK-OUT

- The Check in & out process will be the same as it was for our Run Thru rehearsal.
- Once you have checked your child in, you can walk back around to to the Chapel Foyer. Entry to Chapel will be through the posted Ticket Taker doors only. (Do not enter through any door posted “BACKSTAGE/DO NOT ENTER”.) Ticket Taker doors open 30 minutes before showtime.

Flowers and novelties will be available for purchase in the Foyer. Proceeds benefit the D4HG Mimi Financial Assistance Fund  
*Cash appreciated, but credit cards are accepted. .*

If you would like to purchase a professional keepsake DVD of your dancer’s recital, DVD order forms are available in the Foyer.

Digital Recital program can be viewed by capturing the QR posted in the Foyer.

*Printed Keepsake Recital Programs will be on tables at Recital check in for **ALL** ages (even those who don’t need a wristband). one per D4HG Dancer.*

Additional Hard copies of Keepsake Recital Program may be purchased, through your portal, prior to Recital \$8 ea. Limited copies available at Recital for \$10 ea.

## GENERAL INFORMATION

- Each D4HG Dancer will receive one Keepsake Recital Program. D4HG Families will receive two complementary Recital Tickets for the show their Dancers are in.  
*(Any outstanding account balance must be paid in full prior to receiving the tickets.)*
- Additional Tickets are \$5 and are available to purchase for friends, family and relatives. There is no limit to the number of guests you can invite! (Tickets are required for children 3 and up.)
- **Doors will open 30 minutes prior to show time. ABSOLUTELY NO EARLY ENTRY TO “SAVE SEATS”. Auditorium will be cleared prior to doors opening. Any items left in seats can be retrieved from stage after the Recital FINAL BOW.**
- For the safety and security of all our dancers, the **backstage area and Fellowship Hall is for Dancers, Teachers, and pre-approved volunteers only. Absolutely NO ENTRY by anyone other than pre- approved personnel and dancers.**
- There is no early release of dancers without prior approval from Directors. Dancers will be released from the stage at the end of the Recital final bows.

## GENERAL INFORMATION (CONTINUED)

- Due to fire regulations, NO strollers are allowed in the isles during show time.
- For the safety of our dancers, NO Flash Photography during the show.
- No Food or drinks allowed in Chapel besides bottled water.
- A professional videographer will be recording during Recital. To limit the distractions to our videographer and to fellow recital guests, please do not hold up cell phones during the performance and remain seated during the dances. We recommend you purchase a recital DVD, so you can sit back and enjoy the recital!  
The professional Recital DVD is always phenomenal!

Please save or print these instructions to reference as needed.  
We look forward to watching our Dancers, *Dance for His Glory!*

*We are looking forward to a wonderful Recital Season!*

*Mrs. Elaine and Mrs. Tina*

D4HG Co-Owners

*Whatever you do, do it all for the Glory of God!*

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